

MEMORANDUM

TO: Local Officials in the CTAP Region

FROM: Amy Ignatius, Director

DATE: October 24, 2006

SUBJECT: CTAP Planning Conference

As you know, CTAP is currently implementing its first year of programs. Our agency was asked by the NH Department of Transportation and the CTAP Steering Committee to plan a land use training conference in the I-93 corridor as the first kick-off event.

In collaboration with the NH Local Government Center, NH Department of Transportation, and Clough Harbour and Associates, I am pleased to invite you to this conference to be held at the ***Center of NH, Radisson Hotel, in Manchester, NH, on Saturday, December 2, 2006.*** This **FREE** training event is being offered to all the local boards in the CTAP Region.

There are fifteen sessions being offered, all planned around the training survey results distributed to CTAP local representatives at the June 14th meeting of the corridor communities. Please refer to the attached agenda for a detailed description of each session.

Space is limited to 10 board members per community. We request that you communicate with other boards in your community so that OEP receives only 10 registrations. If we receive more than 10 registrations, we will process them in the order received. OEP encourages all potential participants to **register online** at: www.nh.gov/oep. If you cannot register online, please forward your registration form as soon as possible to ensure your first choices for sessions. If you have any questions, please contact Sandrine Thibault, Principal Planner at 271-1763 (or via e-mail at sandrine.thibault@nh.gov) in this office.

Thank you for your interest. I look forward to seeing you Saturday, December 2, 2006.

****PLEASE CIRCULATE THE AGENDA AMONG YOUR BOARD MEMBERS AS THIS WILL BE THE ONLY NOTIFICATION FOR THE EVENT.**

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Enclosures

